

## SHADOW HEALTH IMPROVEMENT BOARD

**OUTCOMES** of the meeting held on Wednesday, 12 September 2012 commencing at 2.00 pm and finishing at 4.14 pm

**Present:**

- Board Members:** District Councillor Mark Booty – in the Chair
- Councillor Val Smith (Vice-Chairman)  
 Ian Davies  
 Peter von Eichstorff  
 Anita Higham  
 Dr Jonathan McWilliam  
 Jackie Wilderspin  
 Councillor Jenny Hannaby (In place of Councillor Iain Brown)

**Officers:**

- Whole of meeting James Martin, Policy & Partnership Officer (Joint Commissioning)  
 Richard Webb (Trading Standards)

*These notes indicate the outcomes of this meeting and those responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site ([www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk).)*

*If you have a query please contact James Martin, Policy & Partnership Officer (Tel: (01865) 323344)*

	ACTION
<b>1 Welcome by Chairman, District Councillor Mark Booty</b>	
The Chairman, Councillor Mark Booty, welcomed all to the meeting including Anita Higham attending her first Health Improvement Board meeting as a board member	
<b>2 Apologies for Absence and Temporary Appointments</b>	
An apology was received from Cllr Iain Brown whom sent Cllr	

<p>Jenny Hannaby as a substitute.</p> <p>Apologies were also received from Dave Etheridge, Chief Fire Officer and Head of Community Safety and Val Johnson, on behalf of District Councils.</p>	
<p><b>3 Note of Decision of Last Meeting</b> (Agenda item 5)</p>	
<p>The note of the last meeting was approved.</p> <p><u>Matters Arising</u></p> <p>Item 4 – The JSNA highlight report has now been presented to the Health and Wellbeing Board (HWB).</p> <p>Item 5 – Priority 2 – Jackie Wilderspin reported that there will not be a county wide specification for recommissioning Children’s Centre and so no further update is needed.</p> <p>Agenda item 4 - Joint Health &amp; Wellbeing Strategy and the consultation process</p> <p>Views expressed during the discussion included the following:</p> <ul style="list-style-type: none"> <li>• The JHWS is a remarkably concise document that sets the compass of the HWB and the direction that the partnership boards will travel;</li> <li>• Setting medium term targets would be helpful as the strategy is dated 2-12-16 and the targets relate to 2012-13</li> </ul> <p>It was <b>AGREED</b> that:</p> <ol style="list-style-type: none"> <li>a) It will be suggested to the HWB that medium term targets are set in addition to annual targets;</li> <li>b) 2013-14 targets for the HIB will be set after quarter 4 of 2012-13; and</li> <li>c) Targets should be able to be revised or replaced to reflect priorities even within the lifetime of the strategy.</li> </ol>	
<p><b>4 The role of PIN</b> (Agenda item 6)</p>	
<p>Anita Higham presented the paper that set out the roles and responsibilities of the PIN and also referred to the future but separate role of Local Healthwatch from April 2013.</p> <p>Views expressed during the discussion included the following:</p> <ul style="list-style-type: none"> <li>• The PIN is evolving and still finding its way; it will take a full year to develop but the join up of Patient Participation Groups at GP practice level with other community networks is welcome;</li> </ul>	

<ul style="list-style-type: none"> <li>• The recent consultation on the Joint H&amp;WB Strategy was a good reflection of the work and value of the PIN in finding out what the public thinks as well as having the two-way conversation;</li> <li>• The task of PIN is in both informing and influencing the work of the board</li> </ul> <p>Dr Jonathan McWilliam asked that any questions relating to the development of the PIN and links to the Voluntary, Community and Faith sector should be directed to him or Jackie.</p>	Jonathan McWilliam
<p><b>5 Performance monitoring</b> (Agenda item 7)</p>	
<p>A report of the current progress against the targets of the HIB and including details of the on-going surveillance of the basket of indicators</p> <p>Dr Jonathan McWilliam presented the performance report detailing the format and content. Performance is generally on track, with only 2 indicators marked “amber”:</p> <p>Priority 9.1: The % of babies breastfeed at 6-8 weeks of age is currently on amber. Although local performance is much better than the national average of approximately 45%, the HIB figure of 59.8% is just shy of the target of 60%. The target is on track to be met in quarter 2.</p> <p>Priority 11.2: The number of children vaccinated against MMR by age 2, is currently on amber, only missing the quarter 1 target of 1925 children by 42.</p> <p>Discussion focussed on the fact that immunisation is a choice and although the target is testing it is achievable by continuing the joint working of PH and GPs in contacting and informing people in communities where immunisation rates are traditionally low In addition, new families coming into the area need to be contacted and action taken in partnership with GP practices to ensure levels of immunisation remain high.</p>	
<p><b>6 A report from the HIB workshop and process for action planning</b> (Agenda item 8)</p>	
<p>Jackie Wilderspin presented a paper detailing the HIB workshop that took place in July. The paper included information on the wide range of organisations that offered a breadth of projects for affiliation with the HIB in order to achieve its targets.</p> <p>The next challenge for the HIB is to co-ordinate what is going on</p>	

<p>across these organisations and where possible make connections, combine efforts and increase effectiveness to achieve the HIB targets.</p> <p>In terms of a topic for the next workshop the following views were expressed:</p> <ul style="list-style-type: none"> <li>• A workshop for all 3 partnership boards was suggested to aid the delivery HIB priorities and determine how partnership boards can work together to help each other to deliver the outcomes</li> <li>• There is a need to involve district members and CCG localities more broadly across the HWB agenda particularly across housing and health</li> <li>• Raising awareness and education of preventative actions to improve health as well as the interconnectedness of lifestyle choices that can impact so negatively on health</li> </ul> <p>It was <b>AGREED</b> that:</p> <ol style="list-style-type: none"> <li>a) Jackie Wilderspin will develop a plan for taking this forward</li> <li>b) Any further suggestion for workshop topics be sent to Jackie Wilderspin</li> </ol>	<p>Jackie Wilderspin</p> <p>All</p>
<p><b>7 Priorities within the housing agenda for HIB</b> (Agenda item 9)</p>	
<p>Ian Davies presented the paper and noted that the HIB workshop in July confirmed that the housing priorities set are the right priorities for Oxfordshire. Ian also outlined possible working arrangements for the future, focussing on good working relationships between the Housing group being set up by the Spatial Planning and Infrastructure Partnership and successor arrangements to the Supporting People groups which will link to HWB.</p> <p>The discussion that followed focussed largely on governance issues for the work to support vulnerable groups in the light of changes to the Supporting People work. New arrangements are being discussed outside of this meeting. It was noted that terms of reference are being drafted for approval by Chief Executives and will have a bearing on links to HWB.</p> <p>Key questions need to be addressed in terms of how and where commissioning decisions are made for all of the former Supporting People budget. In addition there is a need for absolute clarity on how elements of the former Supporting People budget now under the auspices of the HIB are spent and governed.</p>	

<p>It was noted that new working arrangements to take forward the priority to reduce fuel poverty were more simple and could go ahead. The HIB will add better coordination to this work.</p> <p>The Chairman noted that District Council views should be offered to the Adult Health and Social Care Board to help understand the overall effect of the 930 Extra Care Housing places being made available by 2015. Of particular interest was the effect it may have on the subsequent level of housing availability within the existing housing stock as people move out of social or other housing and in to the ECH</p> <p>It was <b>AGREED</b> that:</p> <ul style="list-style-type: none"> <li>a) Jackie Wilderspin; Ian Davies; Val Johnson and Dr Jonathan McWilliam will meet to discuss and reflect on the governance and structure questions to make sure terms of reference for the working group are fit for the HIB commissioning and governance requirements:</li> <li>b) A basket of indicators for housing will be drawn up and should include more health related indicators than were presented in the paper;</li> <li>c) A coordinated approach to reducing fuel poverty is to be developed</li> <li>d) The HIB workshop to which members of other partnership boards will be invited should include discussion on Extra Care Housing to enable districts to express their views to the Adult H&amp;SC Partnership.</li> </ul>	<p>JW, ID, VJ, JMcW</p> <p>VJ and JW</p> <p>JW and JM</p> <p>JW</p>
<p><b>8 Trading Standards enforcement action</b> (Agenda item 10)</p>	
<p>A paper detailing Trading Standards enforcement action with regard to illegal sales and other health related activity Richard Webb presented a paper detailing the contribution that Trading Standards makes to promoting and supporting health and wellbeing in communities.</p> <p>After the presentation of the paper, discussion focussed on underage sales of alcohol across the county. The Chairman expressed his support in the underage alcohol sales spot tests that Trading Standards undertakes. The Chairman would also welcome efforts for the programme to be stepped up as it is seen as a key method to help reduce underage drinking by preventing the supply at source.</p> <p>Anita Higham raised the question of how HIB can influence head teachers and impact on the food available to pupils. Concern was noted regarding the new academy status of many schools and how limited any influence could be.</p>	

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Dr Jonathan McWilliam commented that Trading Standards, along with Environmental Health are unsung heroes of public health and needed to be linked together through Jackie Wilderspin to work on the priorities of the HIB	Richard Webb and Jackie Wilderspin
<b>9 Forward Plan</b> <i>(Agenda item 11)</i>	
See item 8 for the discussion on topics for the HIB workshop in November	

..... in the Chair

Date of signing